Guidelines For All Ballrooms

- PSAV Riggers are responsible for the safety of the entire rig including anything that attaches to the architecture of the building.
- Only PSAV Riggers may operate any rigging equipment.
- Late or On-Site Changes to the approved rigging drawing will cause delays. Nothing will be flown that has not been through proper load calculation and rigging advance procedures.
- No gear may be added or removed from a flown rig without PSAV Rigging Approval and Supervision.
- No substitutions will be allowed for rigging hardware designed for specific gear.
- PSAV will provide Truss Protectors which must be used on conventional lights with C-clamps/Mega-clamps.
- Carpet protection is required during both load-in and load-out. Bleachers, decking, lifts and equipment cases must have carpet protection under their footprint at all times. PSAV can provide a quote for these services.
- A Convention Supervisor is a PSAV employee required by the hotel to be present during load-in and load-out to be a liaison for hotel services and to ensure guidelines are being followed. Please contact your Hotel Event Manager for details.

**Motors & Truss**
- PSAV will provide all motors and truss, including ground supported truss structures.

**Points**
- Only certified hang points on the permanent point grid may be used. No airwall hanger.

**Cables**
- All cables must go on a truss cable bridge or around the room according to Hotel Production Guidelines. No cables in the ceiling or taped to the floor in public areas.

**Trim Height**
- No motors will be put inside of truss to gain extra trim height. It is the production company’s responsibility during the planning stage to confirm that desired trim heights are possible based on room measurements and PSAV safety standards.

**Stagewash & DMX Control**
- Ballrooms have a permanent conventional stagewash plot. PSAV lighting technicians can be scheduled to focus fixtures for your event. We can provide DMX numbers for this as well as House Lights and the Skylights. Only PSAV personnel are allowed into the catwalk space.

**Production Power**
- PSAV does not provide production power. Power should be arranged through the Hotel’s Event Manager assigned to the group. PSAV will arrange rigging power with the Hotel in advance. Hotel will provide this price to the group.

**Scissor Lift**
- Anyone operating a lift must be a certified operator and comply with Hotel regulations.
Guidelines for Specific Ballrooms

**Delta Ballroom**
- Ballroom Sq. Ft: 55,314
- Stage Opening: 64’ 2” X 16’ 11”
- Stage Height: 4’ 6” From Floor

**Stage Lift**
- The Delta stage has a motorized stage lift. Its dimensions are 19’ 6” X 8’ 8”.

**Lifts On Stage**
- A 19” scissor lift or smaller is the maximum allowed on the stage.

**Truck Unloading**
- The Delta ramp area is ground level. Access to this area must be scheduled in advance with Hotel Security. You can also schedule to load-in at dock level at the Ryman C dock and come up through the freight elevators. Please be advised the freight elevators won’t hold anything longer than 10’.

**Presidential Ballroom**
- Ballroom Sq. Ft: 29,120
- Stage Opening: 50’ X 15’
- Stage Height: 3’ 5” From Floor

**Stage Lift**
- The Presidential stage has a motorized stage lift. Its dimensions are 6’ X 10’.

**Lifts On Stage**
- A 20’ 1 man scissor lift or smaller is the maximum allowed on the stage.

**Truck Unloading**
- The Presidential ramp area is ground level. Access to this area must be scheduled in advance with Hotel Security. You can also schedule to load-in at dock level at the Ryman B dock and come up through the freight elevators. Please be advised the freight elevators won’t hold anything longer than 8’.

**Tennessee Ballroom**
- Ballroom Sq. Ft: 18,105
- Stage Opening: 38’ 10” X 15’
- Stage Height: 3’ 5” From Floor
- Stage Front To Back: 20’ 2”

**Lifts On Stage**
- A 20’ 1 man scissor lift or smaller is the maximum allowed on the stage and must be put on with a fork lift.

**Truck Unloading**
- The Tennessee ramp area is ground level. Access to this area must be scheduled in advance with Hotel Security. You can also schedule to load-in at dock level at the Ryman B dock and come up through the freight elevators. Please be advised the freight elevators won’t hold anything longer than 8’.
Guidelines for Specific Ballrooms

Governor’s Ballroom

- Ballroom Sq. Ft: 18,273

Points
- All hang points in this ballroom are on a temporary point grid. This may require a separate crew to go into the ceiling and create rig points that come through speakers and or light cans in the existing ceiling grid. Please contact PSAV rigging department for details.

Lights & Speaker Removal
- In order for the rigging team to create rig points in speakers or light cans in the existing ceiling grid, lights and speakers must be removed by local hotel electrical contractors and are billed as a separate charge for removal and reinstallation.

Truck Unloading
- The Governor’s Ballroom uses the Presidential ramp area and is ground level. Access to this area must be scheduled in advance with hotel security. You can also schedule to load-in at dock level at the Ryman B dock and come up through the freight elevators. Please be advised the freight elevators won’t hold anything longer than 10’.

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Ryman Exhibit Hall

- B Hall Sq. Ft: 113,026
- Ceiling Height B Hall: 16’ From Floor to Lighting
- C Hall Sq. Ft: 150,746
- Ceiling Height C Hall: 18’ From Floor to Lighting

Expo Signage
- The Ryman B and C Expo Halls have ceiling structures that incorporate ductwork, piping, cable trays, lighting and other facility mechanicals. This can make the hanging of signage a unique task that needs pre-planning in order for maximum results. The supplying of accurate technical information in advance gives the PSAV Rigging Department the best possible opportunity to make your exhibit event a success.

Expo Rigging
- Only PSAV Riggers are allowed to tie to the exhibit hall structure.

Safety
- PSAV will use its best effort to get your signage up as planned, however due to the mechanical nature of the structure in the exhibit hall there may be times where the height and or positioning of the signage may not meet the desired outcome. There also may be times where the safety concerns may cause us to deny hanging some signage. PSAV will make the final decision in such situations.

Truck Unloading
- The Ryman B & C dock ramps are available for unloading. Access to this area must be scheduled in advance with Hotel Security.

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Gaylord Opryland Event Center

- Event Center Sq. Ft: 37,500
- Ceiling Height Center Hall: 34’ From Floor To Center Beam
- Ceiling Height Near Wall: 20’ From Floor To Beam

Height Restrictions
- Some areas may have other obstructions to height. For specific details please contact the PSAV rigging department.

Truck Unloading
- The Event Center has two load-in doors on the ground level that are available for unloading. Access to this area must be scheduled in advance with Hotel Security.

Safety
- PSAV will use its best effort to get your signage up as planned, however due to the mechanical nature of the structure in the GOEC there may be times where the height and or positioning of the signage may not meet the desired outcome. There also may be times where the safety concerns may cause us to deny hanging some signage. PSAV will make the final decision in such situations.